



**Temora Community Centre**  
Hands on Support

## **Temora Community Centre Inc**

**Position:** Child, Youth and Family Support Worker

**Award/Level/Pay Point:** SCHADS Award, Level 4, Pay Point 1 – 3 (negotiable\*)

**Program:** Targeted Earlier Intervention/Student Behaviour Strategy

**Working with Children Check:** Clearance required, child/youth related role.

### **About Us**

Temora Community Centre is a vibrant community-based non-government organisation (NGO) providing information and services which support individuals and families to make informed decisions assisting to enhance independence, self-worth, and quality of life within the community.

### **About the Role**

The purpose of the role is to provide effective targeted intervention and generalist casework for families, children, and young people with a focus on wellbeing, behaviour strategies and family capacity building. The role will be delivered within the Community Centre and local public schools' settings.

Workdays/hours will be negotiated with the successful applicant.

\*The hourly rate of pay being offered is between \$41.52 and \$43.70 gross, to be negotiated depending upon qualifications and experience, plus superannuation and leave loading.

### **Responsibilities**

- Provide informed professional advice and information to clients on matters such as: emotional regulation, family capacity building, school transitions and maintaining school engagement, developing respectful relationships, minimisation of risky behaviours.
- Establish and maintain a positive, professional relationship with young people and families.
- Conduct intake and assessment of families and young people accessing targeted intervention support services.

- Actively participate in the referral process to support identified needs.
- Act as an advocate for young people and their families which may include child protection planning and case conference meetings as required.
- Conduct informal (accidental) counselling with young people and families as required.
- Work collaboratively with local community networks, a range service providers, organisations, and school communities.
- Co-facilitate group work which may include mentoring, parenting and life skills programs.
- Appropriately record and keep files in accordance with principals of privacy and confidentiality.
- Meet internal and external reporting requirements.
- Participate in regular program meeting/practice reviews with program partners.
- Upholding policies and procedures that adhere to the expectations of Temora Community Centre, government funding bodies and industry standards.
- Adhering to WHS standards for a safe workplace.

## **Skills and Experience**

### **Essential Criteria:**

- Tertiary qualifications in an appropriate area e.g.: welfare, community services, social sciences, youth work and education support.
- Demonstrated experience working and engaging with children, young people, and families:
  - Identifying and assessing needs
  - Contributing to and implementing case plans
  - Delivering effective casework support that applies a holistic and collaborative approach.
  - Conducting regular casework reviews
  - Professional documentation and file management
- Knowledge of the needs of vulnerable young people and families.
- Knowledge of child development, child protection and custody issues.
- Highly developed communication and time management skills.
- Competent information and computer technology skills.
- Current NSW driver's license.

### **To Apply:**

Please email applications to [debra.p@tccinc.org.au](mailto:debra.p@tccinc.org.au) by 5:00pm Friday 21 July 2023.

Applications to include a cover letter, resume, (CV) and document addressing essential criteria.